



Sustainable Landcare Credit Approval

Please complete a *Credit Approval Form* to request approval for continuing education credits for the Phipps SLA program. **Submit credit approval form online or email requests (and questions) to jolshock@hipps.conservatory.org at least 2 – 4 weeks before the event or program as additional questions may be required for credit approval.**

For Full Credit (one credit hour/hour of education):

- Any workshop must enhance or expand upon the scope of the Standards and/or course material.
- Organic management only is discussed; prohibited items are not discussed.

For Half Credit (½ credit hour/hour of education):

- The content enhances or expands upon the Standards and/or course materials; prohibited items may be discussed but are not recommended as a preferred practice, and organic alternatives are equally discussed.
- Integrated pest management that stresses organic, ecological/natural methods and materials without recommending prohibited items as preferred practice.
- Horticulture/gardening courses not specifically addressing sustainability.

Not Eligible for Credit (zero credit-hours per hour of education):

- Any program that promotes any prohibited substance or does not otherwise abide by the above.
- Any program that is self-promoting or designed to sell products, methods or materials, whether overtly or covertly.

Note:

- For multiple-day conferences or events, please submit a brochure with more information
- If credit approval is for a course that you plan to teach, please indicate that in the Event Description below.

Your Name _____

Your Email Address _____

Name of Program or Event _____

Organization or Business Hosting Event _____

Start Date and Time _____ End Date and Time _____

Location of Program or Event _____

Event Contact Person _____

Contact Email Address _____ Contact Phone Number _____

Event Description

1. Please give a detailed description of the event. If separate classes may qualify for multiple credits, please list a full agenda.

2. Please list all event speakers, including professional credentials if known and applicable.

3. To your knowledge, to what extent will the event address synthetic or organic practices?

4. Please include any additional information about the program or organization that you would like us to know.

Two ways to submit this form:

1. Online: Fill in and submit to jolshock@phipps.conservatory.org.

2. By Mail: Fill in, print this form and send to Phipps Conservatory and Botanical Gardens, 1059 Shady Avenue, Pittsburgh, PA 15232.